

Music Copyright Claims Questionnaire

1. In the past five years, have you incorporated music into your social media (Facebook, Twitter, Instagram, TikTok, YouTube, etc.) posts? Yes No
- a. If yes to 1., did you verify, prior to each post, that you have all necessary licenses for the use, including synchronization or “synch” licenses, from the owners of the copyrights in both the sound recording and the underlying musical composition for each musical work used on your website or in your social media posts? Yes No
- b. If no to a., have you performed an audit of your posts to determine whether they incorporate unlicensed music? Yes No
- (If yes, date of most recent audit: _____)
- c. If yes to b., did you delete the posts that incorporated unlicensed music or purchase the appropriate license(s)? Yes No

2. Describe the controls you have in place to prevent the unlicensed use of music on your social media accounts. If you use outside counsel for advice on social media IP compliance, please provide the name of the attorney(s) that you use for such advice.

3. Do third parties manage your social media accounts? Yes No
- a. If yes, do your agreements with those third parties
- (1) require the third party to indemnify you for claims (including claims for copyright infringement) arising out of their management of your social media accounts? and Yes No
- (2) require the third party to obtain media liability insurance with a limit of at least \$1,000,000? Yes No
4. In the past 5 years, have you received any claims or demands for money in connection with alleged copyright violations on your websites and/or social media accounts? Yes No